



**Community Advisory Council**

July 11, 2024 | 3:45pm | Virtual & 3031 NE Stephens Street, Roseburg  
Minutes

Committee Members (Voting Members)	Title	Present	
		Yes	No
Jerry O’Sullivan	Chairperson	X	
Tina Anderson		X	
DeeJay Juarez		X	
Patrick Kollars		X	
Thomas Metzger		X	
Chelsea McLaughlin		X	
Catherine Paul		X	
Melanie Prummer			
Les Rogers		X	
Tiffany Rueda			
Christin Rutledge		X	
Trina Simmie			
Dr. Sharon Stanphill			
Brenda Tibbetts		X	
Sarah Wickersham			

Non-Voting Participants/Guests	Title
Kat Cooper	Community Engagement Coord.
Sarah Swanson	Community Member

Non-Voting Participants/Guests	Title

Agenda Item	Discussion	Action	Status
<b>I. Call to Order</b>			
A. Call to Order	3:46		
B. Review of Minutes	Tom motioned to accept the minutes as presented, Brenda seconded the motion	Passed unanimously	<input type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input checked="" type="checkbox"/> Approved
<b>II. New Business</b>			
A. OHA Update	Kat shared Bevin’s notes, no questions		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
B. Proposed CHIP Funding Changes Discussion	Kat presented the proposed CHIP funding changes. Question: What happens to money that isn’t utilized? Kat: it’s rolled into the next year. Cady: I like the Bi-annual process. Jerry: we’ve	Bi-annual plan is a winner. Kat will prepare a prospective timeline for the CAC’s review at the August meeting.	<input type="checkbox"/> Closed <input checked="" type="checkbox"/> F/U Required <input type="checkbox"/> Approved

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	<p>done \$300k in the fall for years, we could keep that and have the other \$200k in the other process. Les: what would the timeline be for the other one? Kat: we would probably open it in March-April, review in May, award in June. Jerry: we may not necessarily see less overall applications, but I think we could see a different type of applicant. Catherine: I like the bi-annual and the microgrant. Jerry: we tend to penalize the bigger grant applications. The problem with the set aside is that we're already doing the microgrants. We already give out smaller grants, and we tend to prioritize them. Tina: I also agree with the idea of the bi-annual, I think it's a really good idea. Brenda: the only concern that I have is that we have no problem giving away all of the funds at one time. So partners are used to the way we're doing it now, and we're going to be telling a lot more people no during the first round. But then again, they can reapply. But I like it myself, I like the idea that a weak application can be fixed and polished for the next round.</p>		
C. CAC Elections	Kat reminded folks that we have two open positions, asked people to reach out if interested.		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
<b>III. Open Forum</b>			
A. Word on the Street	<p>Sarah- still recruiting interviewees for the cancer research study. Have reopened a grant cycle for cancer-specific projects, reach out to Sarah to see if a project would be eligible.</p> <p>Brenda – Family Safety Day 7/20 from 10-1 at Sherm’s Parking Lot.</p> <p>Kat – changes to CAC stipend, please let me know if you have any questions</p> <p>Christin – there are a few openings for High School Summer Health Care Camp to teach youth about health opportunities. Looking for students going into junior, senior and recent graduates who are interested in health care opportunities. Reach out to Christin if you know of an interested youth!</p>		<input checked="" type="checkbox"/> Closed <input type="checkbox"/> F/U Required <input type="checkbox"/> Approved
<b>IV. Adjournment</b>			
	4:22		



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Respectfully Submitted:

Jerry O’Sullivan

Name, Chairperson

Approval Date

Recorded by:

Kat Cooper, Community Engagement  
Coordinator

Name and title of recorder

**Meeting Action Items:**

Action	Responsible Person	Action Date	Status
1			
2			
3			
4			